

Great Milton Parish Council Fixed Asset Register

This register was created following a recommendation from the internal auditor in June 2015. It will be reviewed annually at the Annual Parish Council Meeting.

<u>Ref No</u>	<u>Description</u>	<u>Identification</u>	<u>Date acquired</u>	<u>Value</u>	<u>Custodian</u>	<u>Disposal/Discharge</u>
01	Allotments	Conveyance dated 1959 Title dated 1960	August 1959	£400 (N.B. original value reduced by ⅓)	Andy Noble (volunteer allotment coordinator)	Portion of site (approx. one third) sold to Oxfordshire County Council for £415 in 1967 for village school.
02	Former allotments (transferred)	As above	As above	As above	Leased to Recreation Ground Trustees 1970, managed by Recreation Ground Management Committee Parish Council as Custodian Trustee only	Transferred to the Trustees of Great Milton Recreation Ground July 1997
03	Former allotments (leased)	As above	As above	As above	Leased to School (OCC) 1993-2013, managed by Hard Surface Play Area Committee	Currently under review
04	Former allotments (leased)	As above	As above	As above	Leased to school (OCC) 2018-2038 as site for new classroom, at rent of £100 per annum	
05	Old Field	Charity Commission Scheme	Awarded to the village in 1844 by the Inclosure Act	£1	Old Field Management Committee Parish Council as Custodian Trustee only	
06	Recreation Ground	Conveyance and Charity Commission Scheme	Gifted to the village October 1931	£1	Recreation Ground Management Committee Parish Council as Custodian Trustee only	
07	Recreation Ground 'The Strip'	As above	As above	n/a	Recreation Ground Management Committee Parish Council as Custodian Trustee	Sold to Greenford, the owner of The Garage in 2003 for £22,500.

08	Village Green and Common Land	Registration docs held by OCC Countryside Services	Various registrations in the 1970s	£1	Ownership vested in the Parish Council	
09	Former Village Green – The Garage Car Park (leased to owner of The Garage in 1975 for 99 years)			£1	Managed by the leaseholder Ownership vested in the Parish Council	
10	Hand Pump for the well in Pegswell Lane			£1	Stephen Harrod	
11	Three drawer filing cabinet			£10	Clerk (located at The Pavilion)	
14	Library			£10	Clerk (located at Clerk's home)	
15	Noticeboard		January 2003	£514.65	Located on Village Green by shop	
16	Christmas Tree Bulbs		December 2014	£70.74	Cllr Stephen Harrod	
17	Dog Hygiene Bin Dog Hygiene Bin (2) Dog Hygiene Bin (3) Dog Hygiene Bin (4) Dog Hygiene Bin (5) Dog Hygiene Bin (6)		January 2004 April 2006 February 2009 February 2012 April 2014 April 2015	£38.03 £32.70 £58.01 £81.00 £124.74 £135.59	Various locations in village Milton Common	
18	Salt Bin Salt Bin (2) Salt Bin (3) Salt Bin (4)		February 2006 February 2012 February 2012 December 2015	£152.75 £250.00 £250.00 £233.94	Located in village	
19	Flip Chart		January 2009	£61.98	Cllr Stephen Harrod	
20	Noticeboard		?	£1	Located at Milton Common	
21	SaltSpreader	IceMaster 50 (Glasdon)	January 2012	£320	Stored under stairs at The Garage c/o Bob Hutton	
22	SnoSpade	(Glasdon)	January 2012	£14.95	Stored under stairs at The Garage c/o Bob Hutton	
23	Laptop	HP 14 BP068SA	November 2017	£400	Clerk (located at Clerk's home)	
24	Phone Box	Outside Village Stores	July 2018	£1	Parish Council	
25	De-icing salt	Outside Old Garage	January 2019	Free from OCC	Parish Council	

Total Value: £3,166.08

Files and Records

Details of the documents held by the County Record Office and by the Clerk are contained in separate documents which are also reviewed annually.

Tim Darch – Clerk / Responsible Finance Officer

March 2019