

# Great Milton Parish Council

[www.greatmilton.org.uk](http://www.greatmilton.org.uk)

c/o Kelly Wing, 01844 338474, [clerk@greatmilton.org.uk](mailto:clerk@greatmilton.org.uk)

13 Albury View, Tiddington, Oxford, Oxon, OX9 2LY

Minutes of the **Meeting of Great Milton Parish Council** held **Monday 21st January 2013** at **7.30pm** in the **Pavilion:**

Present: Cllrs. Stephen Harrod (Chair and District Councillor), Doug Colley, Peter Fewell (Vice Chair), Bill Fox and Christine Pepperell.

In Attendance: Kelly Wing (Clerk)  
No members of the public

## **1/13 Apologies for Absence**

David Turner (County Councillor) away on holiday and Rosalind Hayman was unwell.

## **2/13 Register of Disclosable Pecuniary Interests for this Meeting**

None for this meeting.

## **3/13 Minutes of the Previous Meeting**

It was resolved to approve the minutes of the previous meeting held on Monday 17<sup>th</sup> December 2012 as a true and accurate record.

## **4/13 Matters to Report**

- Stephen Harrod (SH) delivered David Turner's report which arrived via email to be published in The Bulletin.
- The Neighbourhood Police report was sent by email and informed the council the robbery in the Post Office in December was being taken charge of by CID, Investigations are still ongoing. Apart from a few miscellaneous calls and a couple of accidents on Sworford Lane (minor injuries only) there is nothing else to report.
- OCC Highways –Notification of carriageway resurfacing works Little Milton to Great Haseley & Notification of speed restriction on Milton Common to Thame road A329.
- The road around the Pitts Green, Lower End. The clerk confirmed the Green is registered as village green and the land around the track is common land. Advised by Rights of way officer that it is possible the track is a private track, although the owner may be unknown. Agreed to keep a watch on the condition of the track and reassess in the future.

## **5/13 Correspondence and Public Discussion**

- Letter received from Mrs Siphthorp at 1 Pegwell Lane reference the Letter forwarded from Mr Beale about the Footpath and she advised of the other cottages owner's addresses. Clerk to forward Mrs Siphthorp letter to Mr Beale and re-send the reply from Mr Beale to the addresses given.
- A letter received from SODC as acknowledgement receipt of asset nomination for The Bull Pub.
- Emails received from Oxfordshire Affordable Warmth Network and Oxfordshire Community Woodfuel Programme. Clerk to publish information in the bulletin.
- Email received from Autism Oxford regarding an Autism alert card scheme on offer. Clerk to publish information in the bulletin.

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## 6/13 **Planning Applications**

A There are no new Planning Applications to consider at this meeting.

B The following Planning Decision was reviewed:

P12/S2876/FUL - Springfield Barn Milton Common OX9 2JY – Granted

P12/S2741/LB - Pettits House The Green Great Milton OX44 7NT – Granted

P11/S0229 – Land West of Holloway Farm, Milton Common, Oxon, OX33 1GX – Lawful use.

P12/S2568/HH - Plum Tree Cottage Thame Road Great Milton OXFORD OX44 7NU – Granted

Land East of Crowthorne Kennels, Milton Common - Enforcement Notices

## 7/13 **Renewal of Lease for Land adjoining Great Milton School**

The renewal of the lease was previously resolved at the meeting in May reference 62/12. It was RESOLVED not to increase the rent for the lease.

## 8/13 **Housing needs survey Report**

The Housing needs survey report was discussed and the findings noted. It was agreed that the report would be filed for future reference.

## 9/13 **Tree Inspection Report**

The council reviewed the inspection report provided by Jenks for the 2 Sycamore Trees T22 & T23 located on Church road and the quote for recommended work for Tree 23 of £180. It was RESOLVED to authorise the work to be carried out. The clerk had spoken to Jenks regarding future tree assessments and they would be happy to carry out another free inspection in 6 months.

## 10/13 **Appointment of Internal Auditor**

It was RESOLVED to appoint Paul Wakefield as the Internal Auditor for this year. The SODC Internal audit service was discussed but costs were too high as based on a much larger precept. It was agreed to log our interest in the service for the future if it get reviewed for smaller parishes.

## 11/13 **Financial Resolutions**

A The following cheques were authorised for payment:

Kelly Wing. Salary January. £351.75

Kelly Wing. Home working allowance. £57.49

Jonathan Dudley. Bulletin production - January. £328.60

Jenks Oxford. Tree work. £576.00

DC Pullen Handyman. Paint Bus Shelter. £75.00

Countrywide Ground Maintenance. Verges October. £228.00 this invoice was not authorised as a query has been raised with Countrywide as paid for cutting of the verges in October.

B The precept for 2013-14 was discussed and the final draft budget reviewed and approved. It was RESOLVED to authorise a precept of £13,360.00 for 2013-14.

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C A quarterly bank reconciliation and analysis of actual receipts/payments versus budget was reviewed and approved.

Christine Pepperell had reviewed the Bulletin advertising and was satisfied that the receipts are consistent with the advertisements published.

## 12/13 **Online Banking for Parish Bank Account**

The option of online banking provided by Lloyds TSB for the Parish bank accounts was discussed and it was RESOLVED to apply for this service. The Clerk to forward the registration details onto Stephen Harrod.

## 13/13 **Any Other Business**

- A Village handyman is needed for general village repairs. Clerk to put a notice in the bulletin, to be discussed further at the next meeting.
- The Parish Clerk position still to be filled. Clerk to put another advert in the bulletin.

The meeting closed at 8.20pm.

The next meeting of Great Milton Parish Council will be held on **Monday February 18th 2013 at 7.30pm in the Pavilion.**

Signed: \_\_\_\_\_