

Great Milton Parish Council

Parish Clerk: Mr T Darch

Email: contact@clerkgreatmilton.co.uk

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Minutes of the Meeting of Great Milton Parish Council held on Monday 18th December 2017 at 7.30pm in the Pavilion.

Present: Cllrs. W Fox (Deputy Chairman, who chaired the meeting in absence of Cllr S. Harrod), P Fewell, P Allen and G Harris.

In Attendance: Mr T Darch (Clerk), 1 member of the public.

148/17 Apologies for Absence

Apologies were received from Cllrs S. Harrod, C. Deacon and G. Bennet.

149/17 Variation of order of business

Discussion of items 157/17 and 160/17 was advanced for the benefit of the member of the public attending.

150/17 Declarations of Members' Interest (if any)

No declarations of interest in matters on the Agenda were received.

151/17 Matters to Report

Reports were received from OALC (December Newsletter), OCC (Parish Briefing) and Thames Valley Police (Rural Crime Update Parish Newsletter), with no comments made.

152/17 Minutes of the previous meeting

The minutes of the Parish Council meeting held on Monday 20th November were signed and approved as an accurate record.

153/17 Correspondence and Public Discussion

It was noted that Ian Melton has updated the property list and map on the parish noticeboard near the shop.

154/17 Planning Applications

A To give consideration to the following planning applications received from SODC:

P17/S4227/O: Land on the South Side of London Road Adjacent to 'Great Expectations', Milton Common. Erection of up to eight dwellings with associated access, parking and amenity space.

Consultation with neighbours has yielded a variety of views on this site, but most were keen to see housing built at this location. It was RESOLVED that the Parish Council held no strong views on this application.

P17/S4021/HH: The Annexe at Sands Cottage Stadhampton Road Great Milton OXFORD OX44 7PE. Extension to The Annexe at Sands Cottage, and internal remodel of Sands Cottage.

Consultation with neighbours has yielded no objections to this proposal. It was RESOLVED to recommend approval of this application.

B To review the following planning decisions received and any outstanding planning matters:
South Oxfordshire District Council hereby gives notice that consent is GRANTED for the execution of the works referred to below:
P17/S3081/FUL (Crofts Furlong Farm Lower End Great Milton OX44 7NJ)
Amendment to Full Application: construction of private tennis court (as amended by drawing P20A which has moved the tennis court away from the hedge).
No further comments were received on this application.

P17/S3180/CC (Oxfordshire County Council Ref.R3.0064/17: Great Milton C of E Primary School, High Street, Great Milton, Oxford, Oxfordshire, OX44 7NT)
Demolition of an existing one and a half classroom prefabricated modular building and the installation of a two classroom prefabricated modular building, to include drainage and creation of fire appliance hard-standing access where the existing prefabricated modular building.
Following the award of planning permission for the proposed development, Cllr Bill Fox has contacted the County Council to remind them that leases need to be in place before further progress can be made. The land pertaining to the application is defined as 'school playing field': a 'change of use' application is therefore required. Cllr Fox has authorised the County Council to submit a change of use application on behalf of the Parish Council: further news is expected early in 2018.

155/17 Financial Resolutions

A To authorise cheques for payment:
Timothy Darch. Salary, Tax and Expenses. £519.12
Timothy Darch. Refund of sum for purchase of parish council laptop: £400
Jonathan Dudley. Bulletin production, November: £269.20
Green and Growing. November grass cutting: £264
OALC. General Data Protection Regulations course: £48
St Mary's Church grasscutting grant: £600
Cllr Steve Harrod. Reimbursement for purchase of Community Christmas Tree: £50

B Draft Budget 2018/19
To review the 2nd draft of the budget and agree the precept request for 2018/19.
Budget for 2018-19
The final draft budget was discussed in detail. Expenses totalled £19,530, an increase of 3.9% compared with the previous year. Income from sources other than the precept was £2,540 compared with £4,970 in the previous year while the precept was forecast to rise 5.6% to £16,990. It was noted that the General Reserve stood at approximately £17,000. It was agreed that this level of reserves was reasonable and should be maintained. After discussion it was RESOLVED that the draft budget for 2018-19 be accepted and approved.

Precept for 2018-19

In the light of the agreed budget for 2018-19 and after discussion it was RESOLVED that the precept for 2018-19 be set at £16,990.

C To receive a full bank reconciliation.
The reconciliation was received and approved. The bank balance as at 5 December was £24,760.28. It was noted by the Clerk that the bank statements relating to the reconciliation should be presented for signature each month.

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156/17 Requests for funding

No requests for funding were received.

157/17 Parish Clerk and Councillors' update of matters in hand

- The Transparency Fund grant has funded purchase of Parish Council laptop. However 'Office' programs are required. It was RESOLVED to authorise the Clerk to investigate upgrading the Parish Council's BT subscription from £6 per month to £9 a month, to include access to Office programs which are not currently included in the subscription.
- Village maintenance.
Thanks were expressed to the property owner for cutting back overhanging branches opposite Priory Bank. It was RESOLVED to accept the quotation received from Green and Growing for various small jobs around the village, and to additionally request a costing to remove the collapsed ivy on the footpath between The Green and Fullers' Field.
- Proposed fencing at Milton Common (opposite SVS).
Oxfordshire County Council is yet to comment on the proposed addition of fencing at this location: additionally no quote has yet been received from the village handyman for this work.
- Lower End footpath (refurbishment of bridge across brook by landowner).
It was RESOLVED to defer further consideration of this item to the January meeting of the Parish Council.

158/17 Bus service update

Those present at the meeting expressed disappointment at Red Rose Travel's decision not to divert service 275 via Great Milton, though its consideration of the Parish Council's suggestion was appreciated. In the absence of further obvious opportunities to restore bus services to the village it was RESOLVED to await the outcome of a meeting proposed by Oxfordshire County Council's Cabinet Member for Transport to discuss rural public transport.

159/17 South Oxfordshire District Council Local Plan 2033: publicity period

Thanks were expressed to the Chairman of the Parish Council for his response on its behalf on SODC's Local Plan 2033.

160/17 Post round: potential revisions

The village's postal delivery arrangements may be reviewed. The Great Milton round may be split in two, with one half of the village being included in the Great Haseley round, and the other half in the Cuddesdon round. Ian Melton reported that the current village postman is pessimistic that input from the Parish Council will influence Royal Mail's decision: additionally the Post Office and Royal Mail are separate entities so no intervention is possible from the village's post office. It was agreed that a single round covering Great Milton is preferable and more logical than a split round, and it was RESOLVED to lobby Royal Mail once the correct person to write to has been identified.

161/17 Salt bins

Salt supplies for the village have been deposited in a single location (The Old Garage). It was RESOLVED that the Clerk will investigate the possibility of supplies being delivered to locations adjacent to the salt bins in future, and to look to move some salt from the Old Garage to the salt bins now.

162/17 Great Milton Bulletin: costs and potential changes to format

Councillor Harris reported that 360 copies of the Bulletin are currently printed. The only fixed cost is a £50 editing fee: other costs are determined by the number of sheets that need to be printed. It was RESOLVED to reduce the number of copies printed from April 2018 but with no decision yet on whether distribution of the Bulletin will continue on a selective basis or whether copies will be solely available in the village shop.

163/17 Clerk's salary

It was RESOLVED to agree a proposed increase in the Clerk's salary from SCP16 (£9.054 per hour) to SCP19 (£9.743 per hour) to reflect previous experience in local government that is proving beneficial to the role.

164/17 Dates for Great Milton Parish Council meetings 2018

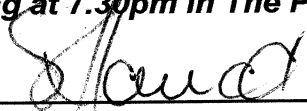
It was RESOLVED to agree the following dates for Parish Council meetings in 2018:

- 15th January
- 19th February
- 19th March
- 16th April
- 21st May
- 18th June
- 23rd July
- No meeting in August
- 17^h September
- 15th October
- 19th November
- 17th December

The meeting closed at 8.20pm.

The next meeting of Great Milton Parish Council will be held on Monday 15th January 2018 starting at 7.30pm in The Pavilion.

Signed _____



15.1.18

pp Bill Fox