

**Minutes of the Annual Meeting of Great Milton Parish Council
held on Monday 15th May 2017 at 7.30pm in the Pavilion:**

Present: Cllrs. S Harrod, B Fox, P Fewell, C Deacon, G Harris.

In Attendance: Ms H Cherry (Clerk) No members of the public.

64/17 Apologies for Absence
Cllr Peter Allen, Malcolm Horsley

65/17 To Elect a Chairman
It was proposed that Stephen Harrod take on the Chairmanship of the Parish Council for a further year and this was agreed upon unanimously.

66/17 To Elect a Vice-Chairman
It was proposed that Bill Fox take on the Vice-Chairmanship of the Parish Council for a year and this was agreed upon unanimously.

67/17 Review existing committees

- The Sheppard Trust
Ann Price, Pat Cox
- The Hard Surface Play Area Committee
Susan Read, Jon Devitt
- Great Milton Recreation Ground Management Committee
Michael Robinson, Michele Block
- Neighbourhood Watch
Lesley Bush, Liz Sands
- The Kent & Couling Charity
Rita Booker, Cynthia D'Anger
- The Old Field Charity
Hazel Hand, Niki Patrick

Minutes of the Meeting of Great Milton Parish Council
held on Monday 15th May 2017 at 7.45pm in the Pavilion:

Present: Cllrs. S Harrod (Chair and District Councillor), B Fox, (Vice Chair)
C Deacon, P Fewell, G Harris.

In Attendance: Ms H Cherry (Clerk) No members of the public.

68/17 Apologies for Absence

Cllr P Allen, M Horsley

64/17 Variations of order of business

None

65/17 Declarations of member's interest

None

66/17 Matters to Report

The District Councillor and County Councillor provided the meeting with updates from their respective councils to be published on Great Milton Parish website.

67/17 Correspondence and Public Discussion

None

68/17 Planning Applications

A There were no planning applications received from SODC to give consideration to.

B To review any planning decisions received and any outstanding planning matters.

South Oxfordshire District Council GRANTED consent on the following planning applications:

Application No : P17/S0857/LB

Application proposal, including any amendments : Erection of Blue Plaque. (As amended by revised plaque details on drawing TM 10/04/17 received 11 April 2017).

Site Location : The Limes Lower End Great Milton OX44 7NJ

Application No : P17/S0654/LB & P17/S0653/HH

Application proposal, including any amendments : New 1 1/2 storey oak framed extension to rear. Conversion of remaining attached barn to habitable space. Retaining walls to rear garden. New thatched eye-brow dormer in south facing thatched roof slope

Site Location : 5-6 Priory Bank Church Road Great Milton OX44 7PA

69/17 Minutes of the Previous Meeting

It was resolved to APPROVE the minutes of the Parish Council meeting and Annual Parish meeting held on 18th April 2017 as a true and accurate record.

70/17 Financial Resolutions

A To authorise cheques for payment:

Helen Cherry. Salary, Tax and Expenses.

Jonathan Dudley. Bulletin production. £273.20

Green and Growing. Grass cutting. £720

Came and Company. Great Milton Parish Council Insurance Renewal. £341.25

SLCC Annual Subscription. £93.00
SODC. Dog bin emptying. £62.80

- B Internal Audit Report
The internal audit report was referred to next month (June 2017) to review.
- C Great Milton Parish Council Asset Register
It was RESOLVED to approve the GMPC Asset register as a true and accurate record.
- D Annual return for the year ending 31st March 2017
It was RESOLVED to approve the explanation of the significant variations between 31st March 2016 and 31st March 2017 as a true and accurate record.
It was RESOLVED to approve sections one and two of the annual return. The Chair and clerk signed the annual return
- 71/17 Parish Clerk and Cllr's update of matters in hand (Action update)**
Update School land – Agreement to increase lease to 21 years with 7 year regular check intervals.
- 72/17 Vacancy – Great Milton Parish Council Clerk / Responsible Financial Officer**
The Chair reported that he had received a resignation letter from Helen Cherry to resign from the role as Clerk / Responsible Financial Officer as from 31st August 2017.
The Clerk role is to be advertised in Great Milton, Little Milton and Wheatley newsletters.

The meeting closed at 19.55

The next meeting of Great Milton Parish Council will be held on **Monday 19th June starting at 7:30pm in the Pavilion.**

Signed:
