

**Minutes of the Meeting of Great Milton Parish Council**  
**held on Monday 16<sup>th</sup> January 2017 at 7.30pm in the Pavilion:**

**Present:** Cllrs. P Fewell (Acting Chair) P Allen, C Deacon, and G Harris.

**In Attendance:** Ms H Cherry (Clerk) No members of the public.

**04/17 Apologies for Absence**  
Cllr B. Fox and S Harrod

**05/17 Variations of order of business**  
None

**06/17 Declarations of member's interest**  
Declaration of members interest was received from Cllr Harris for planning application P16/S4278/HH – 11 Fullers Field (Neighbour)

**07/17 Matters to Report**  
The District Councillor and County Councillor provided the meeting with updates from their respective councils to be published on Great Milton Parish Website.  
No police report was received in time of the meeting.

**08/17 Correspondence and Public Discussion**  
None

**09/17 Planning Applications received from SODC**

- A It was RESOLVED to hold NO STRONG VIEWS on the following planning applications
- P16/ S4277/FUL – The Oxford Belfry Hotel  
Amendment : No. 2 - dated 18th January 2017 Proposal : Conversion and extension of existing barn buildings to create two dwelling houses (As amended by altering the location plan 020 Rev A to remove Blimpton Cottage from within the extent of the blue edged land denoting extent of wider ownership and amended by drawings 025A and SK17 showing vehicle tracking information accompanying e-mail from agent received 18 January 2017)
  - P16/S4268/HH – Cranmer Rise. The Oxford Belfry Hotel  
Amendment : No. 1 - dated 16th January 2017 Proposal : Single and Two Storey Extensions and Refurbishment of Existing Dwellinghouse (As amended by Drawing 040 Rev A altering the location plan to remove Blimpton Cottage from within the extent of the blue edged land denoting extent of wider ownership)
  - P16/S4278/HH – 11 Fullers Field  
Proposal: Proposed garage conversion
- B Planning decisions received and any outstanding planning matters.  
Application No : P16/S3466/FUL Application proposal, including any amendments  
Demolition of existing building and erection of a single storey dwelling; provision of garden and parking. As amended by Agent's email and revised plans received on 25 November 2016. Site Location : Swarebrook Lower End Great Milton OX44 7NJ

**10/17 Minutes of the Previous Meeting**

It was resolved to APPROVE the minutes of the Parish Council meeting held on Monday 19<sup>th</sup> December 2016 and Planning meeting held on 5<sup>th</sup> January 2017 as a true and accurate record.

**11/17 Financial Resolutions**

A To authorise cheques for payment:

Helen Cherry. Salary, Tax and Expenses.

Jonathan Dudley. Bulletin production. £244.40

GM Recreation Ground Management Committee. Annual Grass cutting fund. £400

B Bank Reconciliation

The full bank reconciliation up until 30<sup>th</sup> December 2016 was received and approved.

Closing balance of £22,016.06

It was noted that the bulletin production was currently over budget by £202.80 and agreed this should be discussed further at the February or March GMPC meeting.

**Action: Clerk (HC)**

Grass cutting was considerably under budget by £2,773.00 due to the grass cutting contract with Countrywide being withdrawn by them mid-way through the year. GMPC then had to contact other Grass Cutting contractors to carry out the work on an Ad-hoc basis until the new grass cutting contractor takes over in March 2017.

The variance between budget Vs actuals was circulated. See Appendix 11/17B

C Precept 2017/18

Notification of the precept submitted to SODC.

Clerk notified the council that the paper-work has been submitted to the SODC.

**12/17 Parish Clerk and Cllr's update of matters in hand (Action update)**

**13/17 Community Emergency Plan**

A meeting with volunteers is scheduled on 26<sup>th</sup> January. An update of the outcome of this meeting will be provided at February GMPC meeting.

**Action: Cllr P Allen**

The meeting closed at 8:40pm

The next meeting of Great Milton Parish Council will be held on **Monday 20<sup>th</sup> February 2017 starting at 7:30pm in the Pavilion.**

**Signed:**

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Appendix 11/17B  
**Great Milton Parish Council**  
**Receipts and Payments Accounts**  
**Year to 31 March 2017**

<b>Receipts</b>	<b>Actual to 30/12/16</b>	<b>Budget for the year</b>	<b>Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Precept	14,381.00	14,381.00	
Funding grant from SODC	306.00		306.00
Interest	16.78	70.00	-53.22
Bulletin Advertisements	1,020.00	1,000.00	20.00
Access/Rental agreements	9.05	130.00	-120.95
Allotment rentals	210.00	230.00	-20.00
OCC Grass Verge Maintenance	356.39	350.00	6.39
VAT Claim	759.14	925.00	-165.86
Miscellaneous	22.50		22.50
<b>Total receipts</b>	<b>17,080.86</b>	<b>17,086.00</b>	<b>-5.14</b>
<b>Payments</b>			
Expenses	107.95	250.00	142.05
Salary	3,704.58	5,070.00	1,365.42
Staff training	201.60	200.00	-1.60
Audit Commission	198.00	120.00	-78.00
Parish Council Insurance	327.09	330.00	2.91
Website			
Bulletin DTP and Printing	2,202.80	2,000.00	-202.80
Rec Grd Maintenance		400.00	400.00
Rec Grd Insurance	840.01	900.00	59.99
Sundry	99.10	1,116.00	1,016.90
Handyman & materials / Village Maintenance	980.00	1,000.00	20.00
Water Allotments	18.13	40.00	21.87
Grass Cutting	927.00	3,700.00	2,773.00
SODC Dog Hygiene	125.60	330.00	204.40
Doctor and Hospital service		40.00	40.00
Church Clock service	202.80	210.00	7.20
Subscriptions	243.80	200.00	-43.80
Donations	306.00	150.00	-156.00
Donation from reserves			
PCC Grass Maintenance grant	600.00	600.00	
Neighbours Hall Touring Theatre			
BT Sponsorship of Red Telephone Kiosk	360.00	370.00	10.00
Tree maintenance	1,122.00		-1,122.00
BT Direct Debit - Council Email	36.00	60.00	24.00

<b>Total payments</b>	<b>12,602.46</b>	<b>17,086.00</b>	<b>4,483.54</b>
<b>Earmarked reserves</b>			
		1,500.00	1,500.00
		1,000.00	1,000.00
		250.00	250.00
<b>Net receipts/payments</b>	<b>4,478.40</b>	<b>-2,750.00</b>	<b>7,228.40</b>
Balance brought forward	17,537.66		
<b>Balance carried forward</b>	<b>22,016.06</b>		
<b>VAT to claim</b>	<b>448.24</b>		
<b>S137 expenditure</b>			