

# Great Milton Parish Council

[www.greatmilton.org.uk](http://www.greatmilton.org.uk)

c/o Helen Cherry, 01844 278707, [clerk@greatmilton.org.uk](mailto:clerk@greatmilton.org.uk)

Minutes of the **Meeting of Great Milton Parish Council** held **Monday 20<sup>th</sup> January 2014** at **7.30pm** in the **Pavilion:**

Present: Cllrs. Stephen Harrod (Chair and District Councillor), Peter Fewell (Vice Chair)  
Doug Colley, Gwen Harris, Rosalind Hayman and Christine Pepperell.

In Attendance: Helen Cherry (Clerk) three members of the public.

**01/14 Apologies for Absence**  
Bill Fox, Caroline Newton

**02/14 Register of Disclosable Pecuniary Interests for this Meeting**  
Doug Colley declared personal Disclosable Pecuniary Interests in reference to agenda item 06/14A (1 Thame Road).

**03/14 Minutes of the Previous Meeting**  
It was resolved to APPROVE the minutes of the Parish Council meeting held on Monday 16<sup>th</sup> December 2013 as a true and accurate record.

**04/14 Matters to Report**  
The District Councillor and County Councillor provided the meeting with updates from their respective councils to be published in The Bulletin.

An update from actions from the previous Parish Council meeting (16<sup>th</sup> December 2013)

- Affordable housing table  
It was confirmed that the affordable housing table that was previously circulated by SODC, was for information only. To give an indication of where in the village new houses could be built.
- Salt-bins  
The Clerk confirmed that salt-bins for Fullers Field and Great Milton School have been delivered and are now in place.
- Village maintenance  
See minute item 07/14
- Dog mess  
As agreed SH wrote a piece in the January edition of the bulletin regarding owners not cleaning up after their dogs in the recreation ground.
- NAG  
SH notified David Turner of GM Parish Council decision not to support the revival of monthly 'Neighbourhood Action Groups' monthly meeting.

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- Noticeboard

Mr Putt (village maintenance) notified GM Parish Council that after checking the notice board he thought it was more of a specialist job. See minute 07/14.

## 05/14 Correspondence and Public Discussion

The Clerk circulated a letter to councillors prior to the meeting regarding T D'Anger's decision to give-up his allotment plot. There are currently two or three other people on the waiting list for an allotment plot. See minute item 11/14.

## 06/14 Planning Applications

### A P13/S3604/FUL - 1 Thame Road, Great Milton

Erection of 'Infill' end of terrace house (2 storied, 1 Bedroom) adjoining and on the plot of 1 Thame Road, existing access altered. Single storey back extension and roof continued down from main house roof, with dormer windows replacing existing openings, all at No.1. Existing porch to No.1 extended and roof altered.

**REFUSED**

B The Clerk circulated a Certificate of lawful developments that was received after the agenda had been published.

P14/S0058/LDP - Proposed parking of vehicles and the storage of recovered vehicles at; Land East of Crowthorne Kennels Milton Common.

**RECEIVED FOR INFORMATION – NO ACTION REQUIRED.**

## 07/14 Village Maintenance

- **Notice Board** – The Clerk to seek further quotes regarding the replacement or revamp of the village notice board. **Action: HC**
- **Rose Cottage** – SH was notified not to go ahead with contracting someone to cut back trees as a neighbour had contacted someone to do the work.
- **Path parallel to the house frontage at Clematis Cottage/Lower end** – A quote was not received in time for the meeting. Therefore it was requested that the Clerk contact Mr Putt and ask for a quote urgently. It was agreed that if the quote was less than £150, then the Clerk can ask Mr Putt to go ahead with the work before the next meeting (February). **Action: HC**
- It was RESOLVED to approve the quote of £250 for the ditch along Church Road, junction to be cleared in the summer.

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## 08/14 Village Green and Common Land Grass Cutting Contract

Just one quote had been received in time for the meeting, from Windmill Landscapes, therefore it was agreed that the Clerk would chase Countrywide for their quote. This item to be added as a main agenda item at the next meeting (February). **Action: HC**

## 09/14 Waterstock boundary

A letter was circulated prior to the meeting from South Oxfordshire District Council 'Strategic Management Board' of which recommended a new boundary between Great Milton and Waterstock parishes.

Councillors agreed to discuss individual ward areas at a later date but had no objections with the proposed changes to the boundary.

## 10/14 Financial Resolutions

A To authorise cheques for payment:

Helen Cherry. Salary, Tax and Expenses. £375.79

Jonathan Dudley. Bulletin production. (January Issue) £320.20

Great Milton PCC. (Grass Cutting Grant for the Churchyard at St Mary's Church) £620

Old Field Treasurer – David Holmes. £175

Recreation Committee (Maintenance Grant). £400.

Christmas tree lights. £70.74

B Quarterly Accounts – up until 31<sup>st</sup> December 2013

CP asked the meeting to note that the second quarter (September) accounts had been re-stated to take account of undeposited cheques totalling £73.69.

It was noted that the phone kiosk will be over budget due to two payments going out in one financial year (GMPC received the invoice late last year).

Grass cutting was over budget. Clerk will bring all invoices from Countrywide Grounds Maintenance to the next meeting. **Action: HC**

It was RESOLVED to 'write off' the un-presented car service cheques of £1.00 each

The third quarter (December) accounts were approved.

C Savings Account

CP checked several banks to get the best deal for the GMPC savings account and confirmed that Santander will provide the account with the best interest on savings.

It was RESOLVED to close the current savings account and transfer the money into Santander savings account. CP circulated the relevant paper-work to councillors, to complete.

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**11/14 Great Milton Allotment**

It was noted that there are currently three allotment plots that are not being cultivated. It was RESOLVED that the clerk would write to each individual and remind them of their tenancy agreement.

**12/14 Dog bin behind pub**

The clerk circulated a quote to purchase stainless steel banding, to fix the dog bin behind the pub. It was RESOLVED to purchase the stainless steel banding that would cost £15.00 (not including VAT).

**13/14 Web-site**

RH has taken over management of the Great Milton Parish Council Web-site. There are several changes that need to be updated on the website such as the parish council representatives.

[www.great-milton.co.uk](http://www.great-milton.co.uk)

**14/14 Clerk email address**

Due to unforeseen circumstances the clerk email address completely crashed, hence a new one was resurrected. It was RESOLVED to approve the new Great Milton Clerk email address

[contact@clerkgreatmilton.co.uk](mailto:contact@clerkgreatmilton.co.uk)

**15/14 Any Other Business**

The meeting closed at 9.00

The next meeting of Great Milton Parish Council will be held on **Monday 17<sup>th</sup> February 2014 starting at 7:30pm in the Pavilion.**

**Signed:**

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