

Great Milton Parish Council

Parish Clerk: Mr T Darch

Email: contact@clerkgreatmilton.co.uk

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11th April 2018

To The Chairman and members of Great Milton Parish Council

I hereby give you notice that the Meeting of Great Milton Parish Council will be held in the Pavilion on **16th April 2018** at **7.30pm**.

Public and Press are welcome to attend.

Yours sincerely,



Mr Timothy Darch

Clerk & Responsible Finance Officer to Great Milton Parish Council

AGENDA

01/18 Apologies for Absence

Apologies were received in advance from Cllrs C Deacon and P Fewell.

02/18 Variation of order of business

03/18 Declarations of Members' Interest (if any)

To receive declarations of interest in matters on the Agenda.

04/18 Matters to Report

To receive reports from the County Council, District Council, Police and other representative bodies, along with updates from County/District Councillors if in attendance.

05/18 Minutes of the previous meeting

To approve and sign as an accurate record the minutes of the Parish Council meeting held on Monday 19th March.

06/18 Correspondence and Public Discussion

To receive items of correspondence and take questions from the public.

07/18 Planning Applications

A To give consideration to the following planning applications received from SODC: P18/S0792/A (Proposed signage, The Oxford Belfry Hotel London Road Milton Common OX9 2JW).

P18/S0958/RM. Approval for Reserved matters (Access, Layout, Scale, Appearance and landscaping) pursuant to outline application (P17/S4227/O) for the erection of up to eight dwellings with associated access, parking and amenity space (Land on the South Side of London Road Adjacent to Great Expectations, Milton Common).

B To review the following planning decisions received and any outstanding planning matters:
P18/S0273/HH: New detached garage (as amended by plan received 3rd March 2018): 5-6 Priory Bank Church Road Great Milton OX44 7PA. Planning permission is granted by SODC for the above works.

P16/S4256/LB (Hayesmoor Farm Lower End Great Milton OX44 7NL). Replace the roof, due to water ingress, rotten timbers, rotten windows and no insulation.

APPLICATION WITHDRAWN.

08/18 Financial Resolutions

A To authorise cheques for payment:
Timothy Darch. Salary, Tax and Expenses. £TBC
Jonathan Dudley. Bulletin production, March and April £TBC
Information Commissioner's Office subscription: £35
Recreation ground insurance premium: £939.45
SODC dog hygiene: £60.80
OCVA GDPR course: £85

B To receive and approve the final reconciliation and accounts for 2017-18.

C To review and subsequently approve the Council's draft Standing Orders (April 2018).

D To review and subsequently approve the Council's Financial Regulations (April 2018).

E To review and agree the proposed dates for Great Milton Parish Council's internal/external audit activities:

- Internal Audit (Commenced April 2018)
- Date of meeting to approve AGAR return (18 June)
- Exercise of public rights – start and end date (4 June to 13 July 2018)
- Accounts must be approved and published/required info displayed on website by 2 July
- Relevant part of AGAR must be with Moore Stephens by 30 June (if submitting Part 2) or 10 July (if submitting Part 3)

09/18 Requests for funding

To agree a contribution in response to the Maple Tree Children's Centre's request for funding for the 2018-19 financial year. A sum of at least £500 was proposed at the February 2018 meeting (as minuted at Item 22/18).

10/18 Parish Clerk and Councillors' update of matters in hand

- Verge cutting for the 2018/19 growing season was scheduled to commence w/c 9 April.
- Still no update from OCC on fencing proposal at Milton Common: Clerk is continuing to pursue this.
- The village litter-pick was very well-attended, very successful and yielded a record amount of litter. Thanks to all who participated in some way. It has been suggested that a further litter-pick should take place in the Autumn.

11/18 General Data Protection Regulations

To further discuss progress towards compliance with GDPR, which replaces the Data Protection Act from May 2018.

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12/18 Great Milton Bulletin: potential changes to format

To receive an update on the opt-in for Bulletin paper copies and discuss next steps.

13/18 Telephone box: potential adoption

The Clerk has begun the process of adoption. though SODC must be consulted by BT, a process which takes up to 90 days. The Parish Council wishes to place on record its thanks to Bob Hutton for kindly offering to take on maintenance of the telephone box once ownership is taken.

14/18 Great Milton School: land for new modular classroom

To further update the Parish Council on progress if appropriate.

The next meeting of Great Milton Parish Council will be held on Monday 21st May 2018 starting at 7.45pm in The Pavilion, preceded by the Annual Meeting of the Parish Council at 7.30pm.